

City of Bethlehem, Pennsylvania

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

Building address CITY HALL ROTUNDA, PAYROW PLAZA Church:

Owner of building CITY OF BETHLEHEM Phone [REDACTED]

Owner's email & mailing address [REDACTED]

Applicant BFAUC BARBARA FRAUST Phone: [REDACTED]

Applicant's email & mailing address [REDACTED]

Street and Number BETHLEHEM City PA State 18012 Zip Code

APPLICANT MUST ATTEND MEETING FOR CASE TO BE HEARD.
USE THE CHECKLIST ON THE BACK OF THIS APPLICATION TO ENSURE YOUR SUBMISSION IS COMPLETE.

Historic & Architectural Review Board – Application form, photographs, and drawings (if necessary) must be submitted by **12:00 Noon** on the last Wednesday of the month in order to be placed on the agenda for the next meeting.

South Bethlehem & Mount Airy Historic Conservation Commission - Application form, photographs, and drawings (if necessary) must be submitted by **12:00 noon** on the second Monday of the month in order to be placed on the agenda for the next meeting.

1. PHOTOGRAPHS - Photographs of your building and neighboring buildings **must accompany** your application.

- 2. TYPE OF WORK PROPOSED** – Check all that apply. Please bring any samples or manufactures specifications for products you will use in this project.
- | | |
|--|--|
| <input type="checkbox"/> Trim and decorative woodwork | <input type="checkbox"/> Skylights |
| <input type="checkbox"/> Siding and Masonry | <input type="checkbox"/> Metal work |
| <input type="checkbox"/> Roofing, gutter and downspout | <input type="checkbox"/> Light fixtures |
| <input type="checkbox"/> Windows, doors, and associated hardware | <input checked="" type="checkbox"/> Signs <u>ONE EXISTING WINDOW</u> |
| <input type="checkbox"/> Storm windows and storm doors | <input type="checkbox"/> Demolition |
| <input type="checkbox"/> Shutters and associated hardware | <input checked="" type="checkbox"/> Other <u>WINDOW OVERLAY</u> |
| <input type="checkbox"/> Paint (Submit color chips – HARB only) | <u>4 PANEL VINYL</u> |

- 3. DRAWINGS OF PROPOSED WORK** – Required drawings **must accompany** your application. Please submit **ONE ORIGINAL AND TEN (10) COPIES OF DRAWINGS, PHOTOGRAPHS, APPLICATION FORM, AND ANY SPECIFICATIONS**
- Alteration, renovation, restoration (1/4 or 1/8"=1'0" scale drawings required IF walls or openings altered.)
 - New addition (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)
 - New building or structure (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)
 - Demolition, removal of building features or building (1/4" or 1/8"=1'0" scale drawings: elevation of remaining site and site plan)
 - A scale drawing, with an elevation view, is required for all sign submittals PHOTOS

4. DESCRIBE PROJECT – Describe any work checked in #2 and #3 above. Attach additional sheets as needed.
SEE ATTACHED DOCUMENT

5. APPLICANT'S SIGNATURE Barbara K. Fraust DATE: 10/30/18

- As Chair of the Public Art Committee of the Bethlehem Fine Arts Commission, I am requesting this review on behalf of the Bethlehem Fine Arts Commission

This permit is for approval to augment the entrance windows to the ROTUNDA building on the PAYROW PLAZA side and add a design element that may be seen more readily from the street. Since the Rotunda is a multi-purpose facility, it is critical to highlight the artistic use as well as the civic use. The nature of these graphics complement both the contemporary nature of the building while adding the artistic element that will convey the use of the building as a gallery and encourage passers by to attend showings. The design is a cooperative effort by Jesse Lee , a noted graphics designer at PBS 39 with additional BFAC members and Working Dog Press completed the coloration.

The process WILL NOT BE PERMANENT but a self adhesive perforated overlay.

The City Engineer, the Mayor's Office and BFAC have reviewed the design and the process . The graphics, made from a perforated film by Memory Makers,[local vendor in Pennsburg] will be an overlay on the outside of the 4 windows around the Payrow Plaza entrance steps up from the entrance [see attached mock up]. The graphics are not visible when looking out from the inside of the Rotunda. They are essentially transparent from the inside and can be peeled off the window without leaving marks. They are expected to last 3 or more years without peeling or fading. This is an exterior installation. The graphics need to be installed when the ambient temperature is at least 60 degrees F otherwise the material won't adhere to the window glass properly. If we miss the temperature window Installation is delayed until spring.

Installation will be by Memory Makers with City Support.

Thank You for your commitment

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**Barbara K Fraust
Realtor
Carol C Dorey Real Estate**

**610-360-4620 cell/text
610-346-8811 x 216 office ext**



BETHLEHEM TOWN HALL

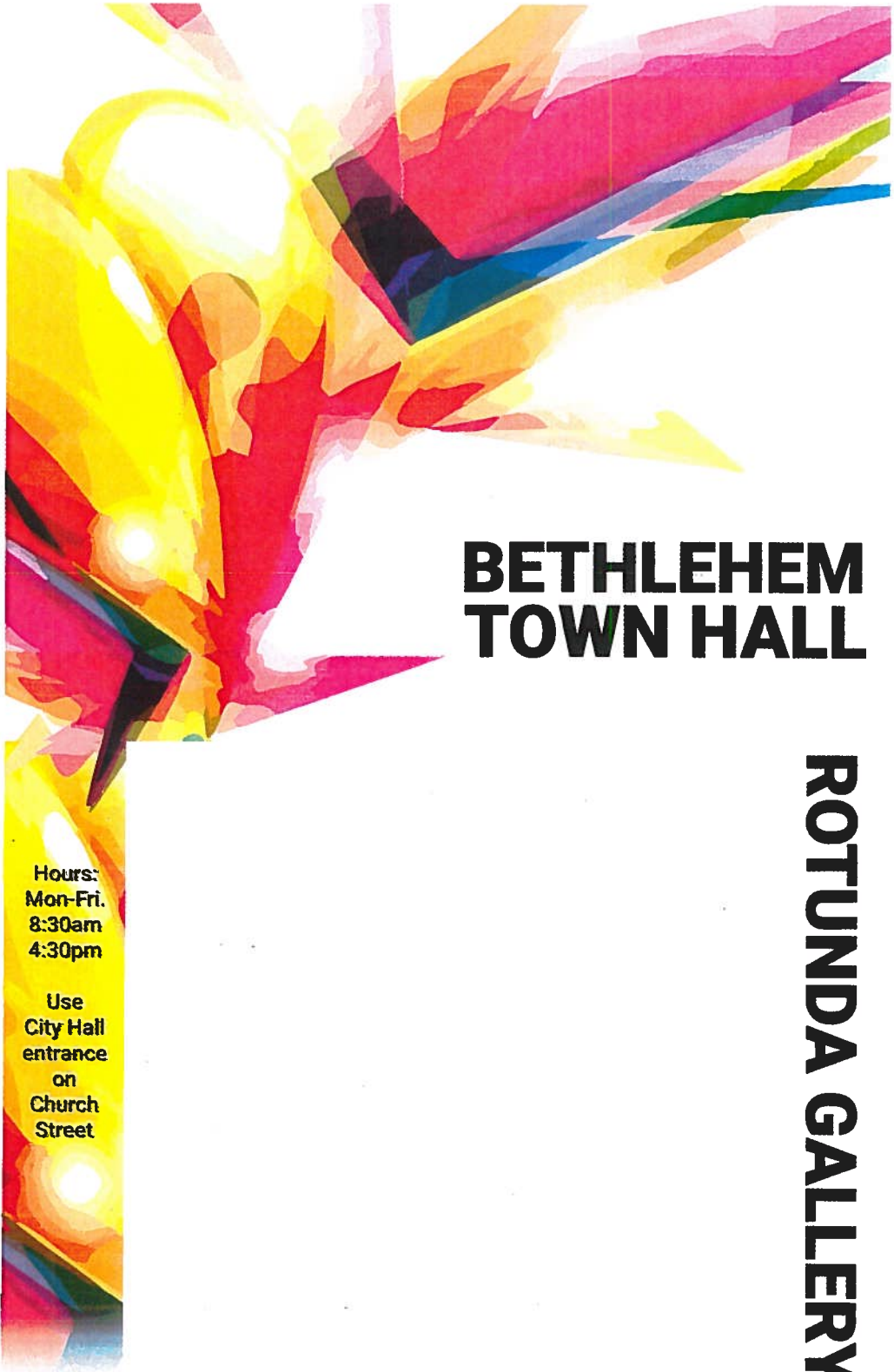
Hours:
Mon-Fri.
8:30am
4:30pm

Use
City Hall
entrance
on
Church
Street



ROTUNDA GALLERY





BETHLEHEM TOWN HALL

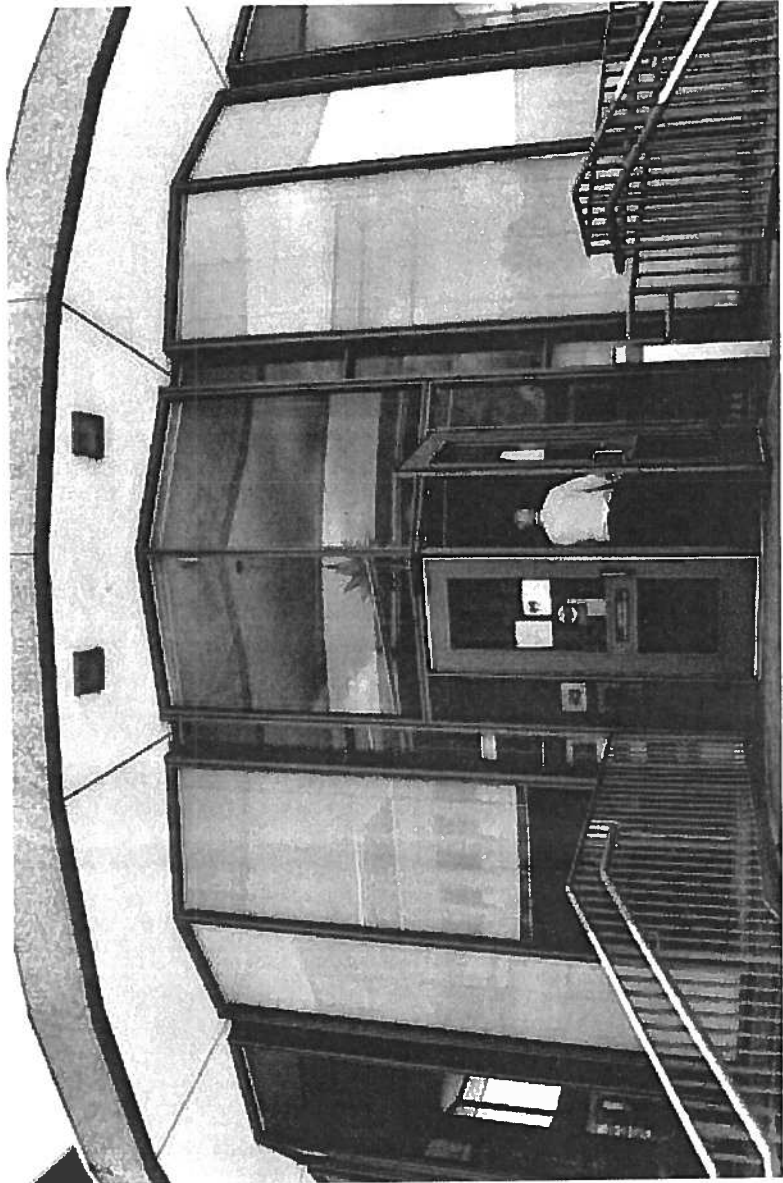
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entrance
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Street



ASIF IS



Bill To:

Hillary Harper
Bethlehem Fine Arts Commission
P.O. Box 1851
Bethlehem,, PA 18016 USA

Ship To:

Hillary Harper
Bethlehem Fine Arts Commission
P.O. Box 1851
Bethlehem,, PA 18016 USA

PO Number	CSR	Terms	Ship Via
e-mail	Vince Gentilcore	net 30 days	deliver/install

Description	Quantity	Price	Tax	Amount
52"x90" print full color, single sided on 50/50 window perf, pre-masked for installation	2.00	250.00		500.00
15"x97" print full color, single sided on 50/50 window perf, pre-masked for installation	2.00	95.00		190.00
Sub-Total				\$690.00
Sales Tax 6.00% on 0.00				0.00
Total				\$690.00

NOTE - Installation is not included in this invoice.

Installation charges are billed to Chris Sweeney, installer